



FIRST ZOOM MEETING

1

Using the keyboard enter your name. It is best practice to enter your first and last name. Then, select **Ok or Continue**.

A screenshot of a Zoom dialog box titled "Please enter your name". It features a text input field with the placeholder text "Screen Name" and a blue cursor. Below the input field are two buttons: "Cancel" and "Continue".

Your device may ask permission to use your audio and video, select **Ok, Yes or Allow**.

2

A preview of your video may appear. Select **Join with Video**.

A screenshot of a Zoom dialog box showing two options: "Join with Video" (highlighted in blue) and "Join without Video" (in a greyed-out button).

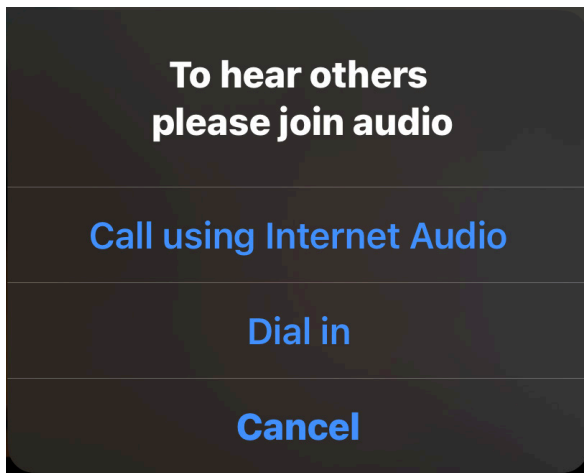
▼ *Almost there!*



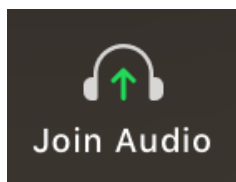
3

Upon entering the meeting, a prompt will appear, **“To hear others please join audio”**.

Select **Call using Internet Audio** or **Call using Computer Audio**.



If this prompt does not appear select the **Join Audio** button.



Note

If you do not have a working microphone and/or speaker on your device then select Dial in. Select the country you are calling from. If joining on a smartphone select any number from the list, select dial and navigate back to the Zoom app. If using any other device, use a phone to dial the number displayed on screen, the meeting ID and passcode will be required.