

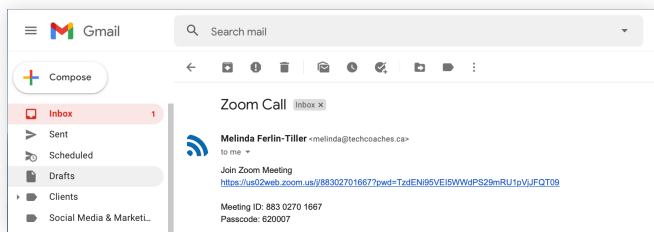


HOW TO INSTALL AND JOIN A ZOOM MEETING VIA EMAIL INVITE

– APPLE COMPUTER –

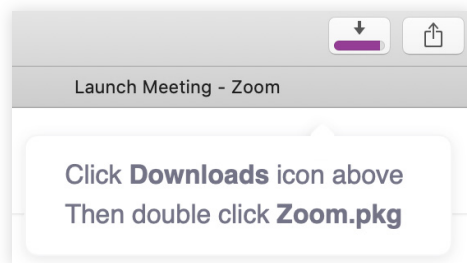
1

Open the email message sent by the individual who has invited you to join their Zoom Meeting. Click the **blue underlined link** once with the left mouse button.



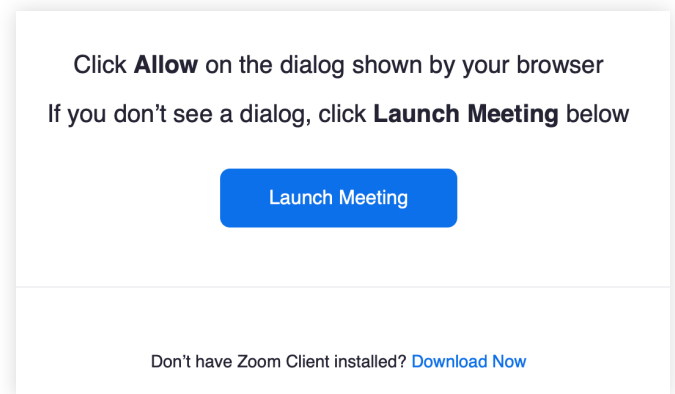
3

The download will appear in the upper right corner of the screen. Click on the downward-facing arrow to view the download file.



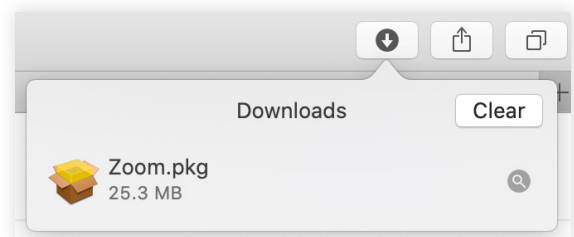
2

A new website will appear that helps install the Zoom software. Click on the words **Download Now** to start the process.



4

Double click on **Zoom.pkg** to begin installing Zoom.

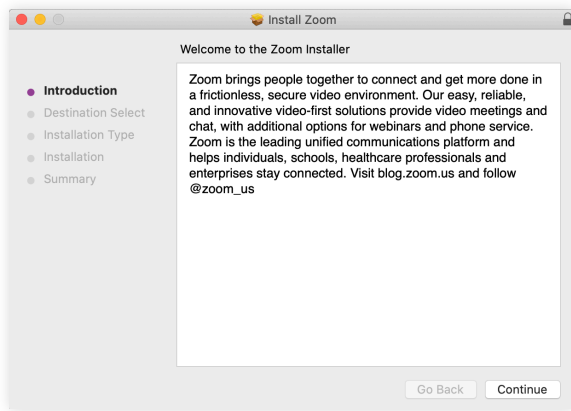


Keep going!

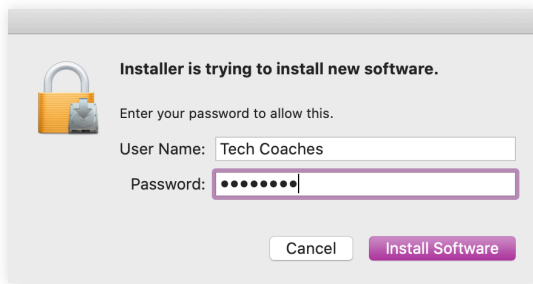


5

The Zoom Installer will then open. Zoom Installer will require you to click **Continue** to proceed through the installation process. Select **Install** when given the option.

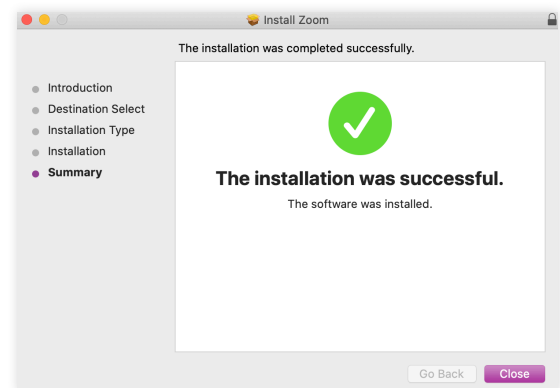


Note: For some users, you may also require your computer's password to permit the install. If so, type the password, then click Install Software.



6

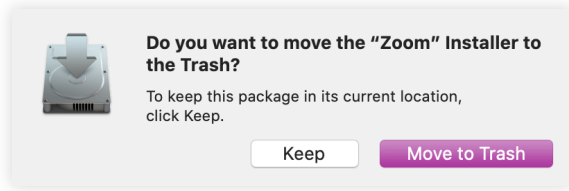
Click **Close** once "installation was successful" appears on your screen.



Almost there!

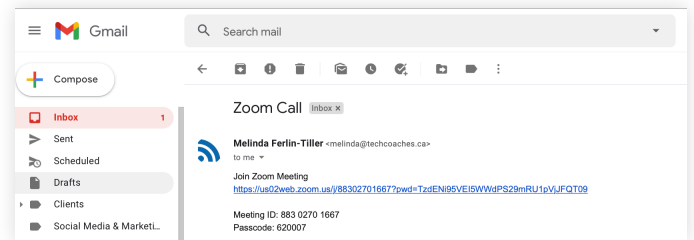
7

Click **Move to Trash**.



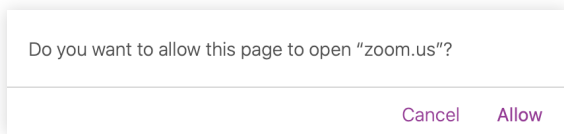
8

Return to the email message sent to you to join the Zoom Meeting. Click the **blue underlined link** once with the left mouse button, just as you did in step 1.



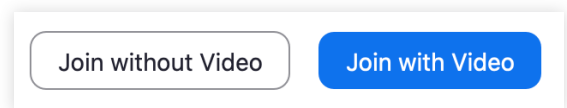
9

Click **Allow**.



10

Upon entering the meeting, a "Video Preview" window will appear. Click **Join with Video** and you will join the meeting with your video on.



11

Then, a second prompt will appear, "To hear others please join audio". Click on **Join with Computer Audio** and the Zoom Meeting will start with your microphone turned on!

